



## General Terms & Conditions

Prostor Elementu • effective as of January 1, 2026

Operator:

Prostor Elementu s.r.o.

Company ID: 19863829

Registered office: Nádražní 39/76, 150 00 Prague 5 - Smíchov, Czech Republic

Registered with the Municipal Court in Prague

Data box: hctjj5u

E-mail: [prostorelementu@gmail.com](mailto:prostorelementu@gmail.com)

Web: [www.prostorelementu.cz](http://www.prostorelementu.cz)

### 1. Introductory Provisions

These General Terms & Conditions ("GTC") govern the contractual relationship between the operator and the client in connection with the rental of the venue and the provision of services related to the organization of social, corporate, and private events at Prostor Elementu.

### 2. Subject of Rental

The subject of rental is a non-residential venue including basic technical, hygienic, and operational equipment, designated exclusively for the agreed type of event, date, and time scope. The rental does not include the full operation of the venue.

### 3. Rental Fee and Service Charge

The rental fee is determined individually based on the type, scope, and date of the event. Each event includes a mandatory service and operational charge covering in particular cleaning, hygiene supplies, energy and water consumption, waste management, and normal wear and tear of the venue.

## 6. Reservation of Date, Payments and Cancellation Policy

The event date is considered binding only after full payment (100%) of the venue rental fee, unless otherwise stated in the Event Sheet. The venue rental fee must be paid no later than 30 days prior to the event date. Until payment is received, the date is considered tentatively held and may be offered to another client. In the event of cancellation by the client 30 days or less prior to the event date, the venue rental fee is non-refundable in full. Any cancellation must be made in writing.

### Final Provisions

These GTC are valid and effective as of the date stated above and apply to all events held at Prostor Elementů.